



# ALPHA CHI NATIONAL SCHOLARSHIPS

## 2017 Undergraduate Scholarships and Fellowships

Deadline: February 15

**Gaston & Nolle Scholarships:** Alpha Chi will award twelve scholarships for undergraduate study. The two top awards among these will be the Edwin W. Gaston, Jr. Scholarships of \$3,000, and the remaining ten (10) will be the Alfred H. Nolle Scholarships of \$2,000 each.

**Sledge & Benedict Fellowships:** Alpha Chi will award twelve fellowships for graduate study toward the master's, doctoral, or professional degree. The two top awards among these will be the Robert W. Sledge Fellowships of \$4,000, and the remaining ten (10) will be the H. Y. Benedict Fellowships of \$3,000 each.

### **Eligibility**

Each chapter may submit up to two undergraduate nominations (either two Scholarships, two Fellowships, or one of each). A chapter's nominee(s) must be declared by the chapter's primary sponsor by email no later than February 1.

A *scholarship* nominee must intend to continue undergraduate work in the fall semester of 2017. To receive the award, a nominee chosen as a Gaston or Nolle Scholar must be enrolled for that fall semester as a full-time student in undergraduate study toward the baccalaureate degree.

A *fellowship* nominee must be or have been enrolled in an undergraduate program in the school year 2016-17 and must plan to graduate or have graduated with the baccalaureate degree during this same school year. To receive the award, a nominee chosen as a Sledge or Benedict Fellow must be enrolled for the following fall semester as a full-time student in graduate or professional study.

### **Undergraduate Competition Requirements**

- 1) The official nominee's application form completed and submitted according to the accompanying procedures.
- 2) A letter from the nominee outlining his/her plans for study and detailing his/her extracurricular activities but not indicating financial need. The maximum length for this letter will be two pages, double-spaced, and submitted according to the accompanying procedures.
- 3) An academic paper or other appropriate work in the nominee's major field. *This is the most important aspect of the application*; it will be judged for clarity, originality, and correctness of form. In the case of a submission emphasizing nonverbal material, the application must also include the nominee's written explanation that demonstrates an understanding of the theoretical basis for the project or subject matter.
  - Papers must be submitted as a Microsoft Word document according to the accompanying instructions. Papers will be submitted to Turnitin.com before the announcement of winners is made. If plagiarism is found, any award slated for that nominee will be given to the highest-ranking alternate.
  - Other media such as photographs, videos, audio recordings, photographed art, etc., must be saved in common file formats.
  - If the submission represents a cooperative project, the nominee must specifically delineate his/her contribution, or the entry will be disqualified. Append this explanation to the letter of application.
  - Scientific papers or projects should begin with an abstract.
- 4) The official assessment form addressing the significance of the submission. This form must be completed and submitted by a faculty member in the field represented by the nominee's paper or project. (See the accompanying procedures for access to and instructions for submitting this assessment form.)

Only complete nominations will receive consideration, and no additional materials will be considered.

### **How to Apply**

An undergraduate member must contact his/her chapter sponsor to be considered as one of the chapter's two nominees for this national competition. If selected, the nominee must follow the accompanying procedures so each element of the electronic application packet is received by the National Office no later than February 15, 2017.

# ALPHA CHI NATIONAL SCHOLARSHIP COMPETITION 2017

## Procedures for Submitting Your Electronic Application

### Step 1 - for chapter sponsor of undergraduate nominee

Declare the chapter's nominee(s) to the undergraduate competitions by February 1. To do this, you will send ONE email to [scholarships@alphachihonor.org](mailto:scholarships@alphachihonor.org), inserting your institution's name as the subject line, and listing in the body the following information for each nominee:

Name of Nominee    Name of Scholarship Sought    Name & Email of Professor Asked to Send Assessment

Each applicant will need the official nominee's application form and the assessment form (competition Requirement 4) that can be found on the [For Nominees/Applicants](#) tab under Scholarships at [www.AlphaChiHonor.org](http://www.AlphaChiHonor.org).

### Step 2 - for nominee/applicant

Create a free online folder at [www.Dropbox.com](http://www.Dropbox.com), so the Alpha Chi national office can electronically collect applications for review. This secure folder will house your application materials until you share it with Alpha Chi.

**For ease of identification, the Dropbox folder for your materials must be uniquely named using the following data:**

Scholarship Category Codes: GN = Gaston/Nolle Scholarship  
SB = Sledge/Benedict Fellowship  
PF = Pryor Fellowship

Choices for Field of Study: Business, Math, Science, Humanities, Education, Social Science, Other

If, for example, Haley Dunphy is competing for a Sledge/Benedict Fellowship with a chemistry paper, her Dropbox folder would be named: SB\_Science\_Dunphy\_H

### Step 3 - for nominee/applicant

Email the assessment form PDF (Requirement 4) to the faculty member asked to assess your submission. In the email to your chosen faculty member, note the February 15 deadline and include the name of your Dropbox folder (SB\_Science\_Dunphy\_H, as in the example above). **The faculty member should name the completed assessment form to match your Dropbox folder name and send it to [scholarships@alphachihonor.org](mailto:scholarships@alphachihonor.org) from his/her .edu account, using "Assessment" as the subject line.**

## Sharing Your Dropbox Folder

**Before sharing your Dropbox folder with [scholarships@alphachihonor.org](mailto:scholarships@alphachihonor.org), it must contain the final versions of:**

- Requirement 1, the official application form, a writable PDF available for download at [For Nominees/Applicants](#). Once completed, save this form into your folder with the title *App*.
- Requirement 2, your letter, which should be a Microsoft Word document titled *Letter*.
- Requirement 3, the scholarship submission, saved as a Microsoft Word document. If this is not a workable format for your submission, include a Word document that lists the names of the files to be reviewed, along with any explanation of how best to open/view them. Standard file types such as JPEG, MP3, and MPEG should be used. Scholarship submissions sent in PDF format to facilitate electronic transmission of charts and graphs should also include a Word version of the text.

**No later than February 15, share your folder through [Dropbox.com](http://Dropbox.com) with [scholarships@alphachihonor.org](mailto:scholarships@alphachihonor.org).** This will send a secure email to Alpha Chi. After Alpha Chi has received all required materials, we will send you an email confirming the completion of your application. After sending this email, we will not check your shared folder again.

**To Pryor Graduate Fellowship Applicants ONLY:** electronic versions of your Requirements 6 and 7 are acceptable when saved into your Dropbox folder by the deadline. If a hardcopy is mailed, it must be received in the national office before the deadline.

*If you have any questions about these procedures, please contact Alpha Chi's national office at [nat@alphachihonor.org](mailto:nat@alphachihonor.org) or 800-477-4225. The 2017 competition will be judged by a committee beginning in March. Nominees may check [www.alphachihonor.org](http://www.alphachihonor.org) after April 15 for results and will receive official notification by mail prior to May 15.*